

14th APRIL 2025 -29TH APRIL 2025



**SCHOOL HOLIDAY
FUN FOR SCHOOL
CHILDREN
AGED 5 TO 12 LIMITED
NUMBERS SO BOOK**

14th APRIL 2025 -29TH APRIL 2025

Early Access Bookings OSHC Only Open: Friday 21st March 2025

Non OSHC attending families Bookings open: 28th March 2025

Book By Date: Tuesday 8th April 2025 Booking made before the Book by Date will be given priority (Submit the last 6 pages of this document. Keep the program for your reference).

Email Bookings to OOSH@riverwoodcommunity.org.au

Access Program from: <https://riverwoodcommunity.org.au/> or collect from RCC

Enquiries: Phone: 9533 0136
Mobile: 0414 023 391

Address: 151 Belmore Road North, Riverwood (Near M5)

WEEK 1				
Monday 14 th April	Tuesday 15 th April	Wednesday 16 th April	Thursday 17 th April	Friday 18 th April
INCENTRE	EXCURSION	EXCURSION	INCENTRE	CLOSED
<p>Crafty Easter Day</p> <p>Our Educators are preparing loads of Easter crafts to start off your easter holidays, including painting Easter theme plaster moulds</p>  <p>PARK PLAY</p> <p>Let's go play at our favourite local park Karne reserve park.</p>  <p>ROCKY ROAD TREATS</p> <p>Don't miss out on making this delicious Easter treat</p>  <p>Plus, get creative this afternoon with some Easter melty bead inspirations!</p> 	<p>HOYTS CINEMAS @ BANKSTOWN</p>  <p><i>Arrive before 9.00am for this excursion, return by 3pm</i></p> <p>Let's go! First excursion of the holidays, join us to See the latest PG movie Minecraft. Popcorn provided, you can also bring no more than \$15 to purchase a treat from the snack bar.</p> <p><i>*Items containing nuts cannot be purchased/consumed on this excursion.</i></p> <p style="text-align: center;">PLUS</p> <p>Get Ready for a game of Tiger Tails, try to be the last one remaining with a tag and win! Enjoy a zooper dooper to cool off</p>  	<p>INFLATABLE WORLD MIRANDA</p>  <p><i>Arrive before 9.00am for this excursion, return by 3pm</i></p> <p>Get ready to bounce, climb, slide, swing, skip, jump and laugh the day away with your friends at Inflatable World.</p> <p><i>Note: it is best that children wear shorts or pants on this day.</i></p> <p style="text-align: center;">PLUS</p> <p>After our excursion, we will return to the hall set up for a ping pong challenge and Bubbles and chalk out in the garden</p> 	<p>SAUSAGE SIZZLE & EASTER EGG HUNT</p> <p>After a delicious Halal sausage sizzle lunch Get your baskets ready, our Educators are hiding yummy chocolate eggs for you to find best of luck!</p>  <p style="text-align: center;">EASTER SAND ART</p> <p>Join in some relaxing sand art after such a fun day</p>  <p>PLUS Face Painting and Pastel Nail Polish</p>  	<p style="text-align: center;"><i>Easter Friday Public Holiday Centre Closed</i></p> 

WEEK 2				
Monday 21 st April	Tuesday 22 nd April	Wednesday 23 rd April	Thursday 24 th April	Friday 25 th April
CLOSED	INCENTRE	EXCURSION	INCURSION	CLOSED
<p>Easter Monday Public Holiday Centre Closed</p> 	<p style="text-align: center;">SEW A SQUISHY PILLOW</p> <p>It's time to take your squishies to the next level and make your own pillow, fill it with fluff, show your friends and take it home to decorate your bed, variety of fabrics to choose from including Pokémon, Minecraft, Frozen & more</p>  <p style="text-align: center;">PLUS</p> <p>Party pies and sausage rolls for lunch served with fruit. Potato gems available for Halal/Vegetarian option with a orange or apple juice pop Tomato and BBQ sauce available</p> <p style="text-align: center;">TENNIS TOURNAMENT</p> <p>Get ready with your best swing as we hold a Tennis tournament in the hall, get ready for the staff vs children game! We're ready, are YOU? 😊</p> 	<p style="text-align: center;">FLIP OUT CARINGBAH</p>  <p style="text-align: center;"><i>Arrive before 9.00am for this excursion, return by 3pm</i></p> <p>Our last visit was an absolute blast from the climbing gyms, rock climbing, indoor soccer and trampolines!! we are returning to Caringbah flip out, socks provided.</p> <p style="text-align: center;"><i>*Compulsory Waiver Form Required prior to days excursion*</i></p> <p style="text-align: center;">PLUS</p> <p>After a super busy jumping active day, let's sit back and relax to a G or PG movie at the centre, bring some extra snacks to enjoy with the movie</p> 	<p style="text-align: center;">GAMES ON THE BUS</p>  <p style="text-align: center;"><i>Arrive before 9.30am for this incursion.</i></p> <p>Our team know how much you enjoy Games on The Bus so here they are returning with the ultimate selection of video games.</p> <p style="text-align: center;">LUNCH @ KARNE RESERVE</p> <p>We are going to the park where you can eat your lunch and then play on the playground & swings with your friends</p> <p style="text-align: center;">PLUS</p> <p style="text-align: center;">CREAM & JAM SCONES</p> <p>We are making delicious cream and jam filled scones yum!</p> 	<p style="text-align: center;">Anzac Day Public Holiday Centre Closed</p>  <p style="text-align: center;">ANZAC DAY LEST WE FORGET</p>

WEEK 3

Monday 28 th April	Tuesday 29 th April	Wednesday 30 th April
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INCURSION

LEGO BUILD AND BASH

One of our favourite providers "Fun time Kids" is bringing us this awesome Lego Build & Bash workshop where each child gets to build 2-3 major projects and then test them with NERF mega darts or in a demolition derby




TEDDY BEAR PICNIC @ THE PARK

Bring your favourite teddy, blanky, your lunch and some extra treats, we are taking it to our local park for a picnic and play time. We are taking the soccer balls, volleyball and hanging out and exploring the park, we will also provide some fairy bread and apple or orange juice poppers



EXCURSION

KIDS WORLD ADVENTURE PLAYLAND BANKSTOWN



Arrive by 9.00am for this excursion, return by 3pm

We're at the end of our holidays lets have a blast @ Kids World for more fun, with delicious halal chicken nuggets and hot chips or vegan spring rolls also available.

Note: It is best that children wear shorts or pants on this day.

Plus!

BYO ELECTRONICS

Last day before school, it's time to chill with friends from 4.00pm-5.00pm. Ensure your devices are labelled and fully charged as there's no charging or Wi-Fi available at the centre. Children can play downloaded games only.



First day back to school Term 2



Information for families:

Dear Parent/ Guardians

We would like to welcome all children and parents to Riverwood Community Vacation Care and we hope that you have a wonderful time in our service.

Enrolment

- All cancellations will require **2 weeks written notice** to the booked Vacation care day. Please note staffing is organised, excursions and incursion are already paid for based on numbers booked two weeks prior to the program commencing.
- Added days may be accepted for Vacation care depending on the number of existing bookings and staff ratio on the requested days.

Fees

- **No Family will be eligible to enrol into vacation Care unless all fees (BASC and Vacation Care) are up to date INCLUDING any outstanding fees.**
- Payment option: Direct Debit ONLY

Childcare Subsidy

- Families may be eligible for Child Care Subsidy. All issues regarding these levels must be discussed with Centrelink.
<https://www.education.gov.au/ChildCarePackage>
- Families must sign their child off on the last day of care for CCS to apply. This includes the last day of the 2-week notification period.

Food/ Meals

- Children MUST bring morning tea, lunch and afternoon tea, a refillable water bottle to all in centre and excursion days unless otherwise stated on the program. Please check every day of the program activities for more information.

Arrival and Departure from centre

- All children MUST be signed IN and OUT by a parent/guardian or emergency contact when arriving/ leaving the centre.
- No child will be allowed to leave the centre with any person other than a parent/guardian or emergency contact stated on enrolment form unless they have contacted the service due to an emergency.
- On excursion days the children must be at the centre **NO LATER than 9.00am** (unless otherwise stated on the program, please ensure you have reviewed each days programmed activities for information)
- On centre days the children must be at the centre **NO LATER than 9.30am** (unless otherwise stated)
- All children MUST be picked up from the centre **NO LATER than 6.00pm** SHARP otherwise late fees will be applied.
- When Plan B (variation from program) is implemented, a message will be sent out via OWNA app and/or a note will be displayed on the service information board in the morning to inform all parents.

A late pick-up fee will be charged when children are collected from the centre after 6.00pm.

0-15minutes	\$20
15-30 minutes	\$40
30-45 minutes	\$60
45-60 minutes	\$80
\$20 for every 15 minutes after this.	

In the event parent/guardians and emergency contacts are uncontactable after 1 hour the supervisor will implement the Department of Education and Communities Abandoned Child Procedure, i.e. contact Child Protection Helpline 24 hours service on 133 627.

EXCURSION PERMISSION FORM (Complete and email or hand in to OSHC) oosh@riverwoodcommunity.org.au

RIVERWOOD COMMUNITY CENTRE VACATION CARE

14th April 2025 to April 29th 2025

Please fill in all sections of this form

Child Name 1:	Child Name 2:
Child Name 3:	Child Name 4:
Guardian 1 Name:	Contact Number:
Guardian 2 Name:	Contact Number:

EXCURSION PERMISSION FORM

- Riverwood Community Centre OOSHC Enrolment Form completed Yes No
- Do you give permission for your child/ren to be taken out of the centre for the above chosen excursions? Yes No
- I give authorised permission for educators and staff members of the education and care service to transport the child or arrange transportation of the child for the proposed activities and their corresponding locations as noted on the booking page: Yes No
- Do you give permission for your child/ren to participate in the above chosen centre activities? Yes No
- Are all details provided on the enrolment form still, correct? Yes No
(If No, please let the staff know, so you can complete update information form)
- I have read all enrolment and the important information on how to make booking and agree to abide by them. Yes No
- I have read the activities information page, which outlines information relevant to Vacation care program activities. Yes No
- I agree to my child travelling by Riverwood Community Centre vehicle/Bus or commercial transport such as private bus or public transport e.g., train. Yes No
- I agree to my child walking on the streets to and from the Centre with Riverwood Community Centre staff. Yes No
- I realise all care will be taken by staff, and I have informed my child that he /she must comply and be responsible whilst on every excursion. Yes No
- I agree to staff taking photographs of my child/ren and displaying them in-centre, uploading to OWNA Yes No

Guardian Name: _____ Guardian Signature: _____ Date: _____










Name of staff taken the booking: _____ Signature _____






BOOKING FORM (Complete and email or hand in OSHC) Signatures are compulsory part of this booking process.




Please note: **NO EMAILS ARE SENT REGARDING VACATION CARE CONFIRMATIONS; PHOTOGRAPHS OF BOOKING FORMS WILL NOT BE ACCEPTED.**

- Your booking is confirmed on submission of form and payment. Should bookings exceed capacity, you will be notified, and a first-in first-booked system applies.
- Please note any incomplete forms, missing pages, missing enrolment information, missing signatures will not be processed.
- **All Vacation Care arrears must be paid in full in advance of attendance.**
- All bookings must be scanned PDF and sent to OOSH@riverwoodcmmunity.org.au or handed in to the responsible person in charge at the OOSH centre.

Vacation Care Booking Form – 14th April 2025 to April 29th April 2025

Week 1	Monday 14/4/2025	Tuesday 15/4/2025	Wednesday 16/4/2025	Thursday 17/4/2025	Friday 18/4/2025
<p>ALERT</p>    	<p>IN CENTRE Rocky road, Park, Craft & Melty beads</p> <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p>  <p>Signature _____</p> <p>Information: children are provided opportunities to participate in craft activities prepared by the educators including easter themed painting plaster moulds, melty beads as well as making rocky road. Children will also be walking to karne St reserve for play on the equipment and swings available. Transport: no transport required, walking to park & return only Departing: N/A Location: RCC Vacation care <i>Risk assessment conducted 1:15 supervision ratio, available on request.</i> Must bring morning tea, lunch & afternoon tea snacks, re-fillable water bottle and hat.</p>	<p>EXCURSION (60 places) Bankstown Cinemas (9.00am -2pm)</p>  <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p> <p>Signature _____</p> <p>Information: Children will travel by private bus to Bankstown cinemas to watch PG movie Minecraft. Popcorn is provided in cost. Children may then participate in sports game Tiger tails with a zipper dooper treat at the end. <i>Spending money optional max \$15.00</i> Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North. Destination: 63 The Mall Bankstown. <i>Risk assessment conducted 1:10 supervision ratio, available on request.</i></p> <p>Must bring morning tea, lunch & afternoon tea snacks, re-fillable water bottle and hat.</p>	<p>EXCURSION (60 places) Inflatable World Miranda (9.00am -3pm)</p>  <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p> <p>Signature _____</p> <p>Information: children will jump on inflatable courses under the supervision of hosts and educators. With opportunity to participate in watching a PG film upon return. Children may bring additional snacks if desired. Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North. Destination: Located Inside the Rec Club 8/2-4 Kumulla Rd, Miranda NSW 2228. Contact No. (02) 9525 5499 <i>Risk assessment conducted 1:10 supervision ratio, available at the service.</i> Must bring morning tea, lunch & afternoon tea snacks, re-fillable water bottle and hat.</p>	<p>IN CENTRE DAY Sausage sizzle & Chocolate Egg hunt</p>  <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p> <p>Signature _____</p> <p>Information: children can eat a Halal chicken or beef sausage sizzle with tomato or barbeque sauce if desired. Children will also be participating in a chocolate egg hunt in the garden followed by participation in face painting, nail polish and sand art craft. Transport: no transport required Departing: N/A Location: RCC Vacation care <i>Risk assessment conducted 1:15 supervision ratio, available on request.</i> Must bring morning tea, lunch & afternoon tea snacks, re-fillable water bottle and hat.</p>	<p>Easter Friday Public Holiday Centre Closed</p> 

Week 2	Monday 21/4/2025	Tuesday 22/4/2025	Wednesday 23/4/2025	Thursday 24/4/2025	Friday 25/4/2025
	<p style="text-align: center;">Easter Monday Public Holiday Centre Closed</p> 	<p style="text-align: center;">IN CENTRE Sewing a pillow, party pies/sausage rolls/potato gems & Tennis Tournament</p>  <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p> <p>Signature _____</p> <p>Information: children will participate in sewing their own pillow with assistance from educators, children are able to choose from a variety of fabrics available. Children will be handling small metal needles with educator guidance and take home their creations. Food options available for lunch including party pies/sausage rolls/potato gems with BBQ or tomato sauce & apple or orange juice available. Tennis plays through out the day in the hall. Transport: no transport required, Departing: N/A Location: RCC Vacation care <i>Risk assessment conducted 1:15 supervision ratio, available on request.</i> Must bring morning tea, lunch & afternoon tea snacks, re-fillable water bottle and hat.</p>	<p style="text-align: center;">EXCURSION (60 places) Flip out Caringbah</p>  <p style="text-align: center;">(9.00am -3pm)</p> <p><input type="checkbox"/> \$105.00 Yes. I am booking this day</p> <p>Signature _____</p> <p>Information: children will be able to jump on trampolines, play indoor soccer, climb inside the climbing gyms and opportunities for rock climbing if time permits. Children may participate in watching a PG Netflix or Disney Plus film returning to the centre, movie will be decided on by the attending children’s majority vote. Children are encouraged to bring additional snacks if desired Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North. Destination: 12 Parraweena Rd Caringbah, <i>Risk assessment conducted 1:10 supervision ratio, available at the service.</i> Must bring own morning & afternoon tea snacks & re-fillable water bottle, hat & jumper.</p>	<p style="text-align: center;">INCURSION GAMES ON THE BUS</p>  <p style="text-align: center;">(9.00am -3pm)</p> <p><input type="checkbox"/> \$105.00 Yes. I am booking this day</p> <p>Signature _____</p> <p>Information: Children will board the Games Bus in groups of 20 at a time. The bus will be stationed at RCC Carpark for the duration of the Incursion. Children will then visit Karne St reserve for lunch and play on the playground equipment. Children will also have opportunity to participate in baking scones with strawberry jam and fresh whipped cream. Transport: no transport required, walking to and from games bus and Karne St reserve Departing: N/A Location: RCC Vacation Care, 151 Belmore Road North. <i>Risk assessment conducted 1:15 supervision ratio, available at the service.</i> Must bring morning tea, lunch & afternoon tea snacks & re-fillable water bottle, hat.</p>	<p style="text-align: center;">Anzac Day Public Holiday Centre Closed</p>  <p style="text-align: center;">ANZAC DAY LEST WE FORGET</p>

Week 3	Monday 28/04/2025	Tuesday 29/4/2025	Wednesday 15/1/2025
	<p>INCURSION Lego Build and Bash plus teddy bear picnic</p>  <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p> <p>Signature _____</p> <p>Information: children will participate in a hosted activity of 2hr Lego building challenges with fun time parties in the hall as well as walk to Karne St reserve for a teddy bear picnic, children can play on the playground, bring a picnic blanket, their teddy bears and engage in sports at the park and walk around the pond in groups with educators to sight the ducks, educators will prepare fairy bread and options of apple or orange juice pops to consume at the park. Transport: no transport required, walking to and from Karne St reserve only Departing: N/A Location: RCC Vacation care <i>Risk assessment conducted 1:15 supervision ratio, available on request. Must bring morning tea, lunch & afternoon tea snacks, re-fillable water bottle and hat.</i></p>	<p>EXCURSION (60 places) Kids world adventure playland and café Bankstown (9.00am -3pm)</p>  <p><input type="checkbox"/> \$105.00 Yes. I am booking this day.</p> <p>Signature _____</p> <p>Information: children will play on the climbing gym and slide down the inflatable slide and have lunch provided by the venue of chicken nuggets and hot chips with tomato sauce and cordial. Vegetarian options are available (speak to staff). Children may then participate in electronic device use for 1 hr from 4-5pm. Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North, Riverwood Destination: Unit 3/1618 Canterbury Rd, Punchbowl NSW 2196</p> <p><i>Risk assessment conducted 1:10 supervision ratio, available at the service.</i></p> <p>Must have packed own morning, & afternoon tea snacks re-fillable water bottle, own sunscreen, hat.</p>	<h2 style="text-align: center;">Back to School Term 2</h2> 

Direct Debit Payments only

Please Note:

To secure your vacation care bookings and enrolment for 2025, please provide your bank account details to Rashmi at rashmi.h@riverwoodcommunity.org.au. Alternatively, you can enter your bank account details or credit/debit card information directly via the **OWNA app**.

Please ensure that any outstanding fees from previous vacation care services are fully paid, as bookings will not be accepted if there are any long-term outstanding balances from **either OOSH or Vacation Care**.

We encourage you to take this opportunity to settle any overdue accounts to avoid any disruptions to your enrolment.

If you have any questions or need assistance, please reach out to our RCC Team.

Behaviour management

- Unacceptable behaviour such as bullying, harassment or intimidation will not be tolerated at any time. Any child who exhibits behaviour that places the wellbeing of other children, themselves or staff at risk will be excluded from the service immediately. If centre staff, contact the parent/guardian/emergency contact requesting a pickup this must be done immediately. Educators will make every effort to manage challenging behaviours through positive behaviour management techniques; however, when this has been attempted and is unsuccessful then it is the parent's responsibility to collect the child/ren or arrange alternative arrangements.

There are several reasons where it may be necessary for a child/family to be excluded from the service. (As per our policies and procedures)

- The behaviour of the child is endangering themselves or others.
- The behavior requires extensive supervision from staff that may be to the detriment of other children in attendance of the program.
- The behavior of the child is extremely insolent, disruptive to the program, persistently non-compliant, violent / aggressive towards educators and children.
- Repeated and frequently late collection of a child by parents and carers.
- Fees are largely outstanding, consistently unpaid by parents/guardians.

If you need any clarification about the above, please do not hesitate to discuss with Educators or the Director/Nominated Supervisors.

Medication

No child will be administered medication unless a medication authorization form has been filled out and signed by the parent/guardian each day and the medication are in its original package.

Asthma, Anaphylaxis, Other Medical Conditions

All Medical conditions, Action Plans & Risk Management Plans must be discussed and given to Nominated Supervisor prior to child's start date and updated based on doctor's advice.

COVID Guidelines

- Any child or parent/family member experiencing flu like symptoms are required to have a COVID test and self-isolate until you have received a NEGATIVE result. Children are not to attend care if they are unwell or are awaiting results. Please follow the guidelines set out by NSW Health.

I Agree to read and abide by the conditions of Enrolment:

Name: _____

Signature: Date: ___/___/___