

Vacation Care

April 15th – April 29th 2024

**SCHOOL HOLIDAY
FUN FOR SCHOOL
CHILDREN
AGED 5 TO 12 LIMITED
NUMBERS SO BOOK**



15th to 29th April 2024

Bookings Open: Monday 18th March 2024

Book By Date: Tuesday 9th April 2024 Booking made before the Book by Date will be given priority
(Submit the last 6 pages of this document. Keep the program for your reference).











Email Bookings to OOSH@riverwoodcommunity.org.au










Access Program from: <https://riverwoodcommunity.org.au/> or collect from RCC



Enquiries: Phone: 9533 0136
Mobile: 0414 023 391

Address: 151 Belmore Road North, Riverwood (Near M5)

WEEK 1:

Monday 15 th April	Tuesday 16 th April	Wednesday 17 th April	Thursday 18 th April	Friday 19 th April
INCURSION	EXCURSION	IN CENTRE	EXCURSION	EXCURSION
GAMES ON THE BUS  <p><i>Arrive before 9.30am for this incursion.</i></p> <p>We hope you're ready for Day 1 of your holidays.</p> <p>Games on The Bus are coming to RCC with the ultimate selection of video games.</p> <p>Plus!</p> <p>Get your bakers' hats on and create delicious confetti cupcakes today.</p> <p>Vanilla Sponge with Sprinkles inside and out.</p> <p>We are so excited!</p> 	MOVIES @ BANKSTOWN HOYTS CINEMAS  <p><i>Arrive before 9.00am for this excursion, return by 3pm</i></p> <p>See The Tigers Apprentice with us. Kick back and relax on reclining sofas, with popcorn & a bottle of water, or bring. <u>no more than \$10 & in a secure wallet</u> for extra snacks</p> <p><i>*Items containing nuts cannot be purchased/consumed on this excursion.</i></p> <p>Plus!</p> <p>Karne St Reserve Playground</p> <p>Climb the spider frames, swings and slides. Play sports on the grass!</p> <p>At our favourite park.</p> 	FORTNITE NERF WARS  <p><i>Arrive before 9.30am for this incursion.</i></p> <p>Get ready for an epic battle with your teammates.</p> <p>Fortnite Nerf Wars hosted by Fun Time Kid's Parties. Hiding stations to hide and escape your rivals! All nerfs are provided with protective eye wear.</p> <p>Plus!</p> <p>Hama Bead Creations. After such an exciting battle join in some relaxing craft, in the afternoon. Make Hama Beads creations for a friend, family member or yourself.</p> 	ICE ZOO, ALEXANDRIA  <p><i>Arrive before 9.00am for this excursion, return by 3pm</i></p> <p>Ice skating was such a blast last holiday, you asked to go again to Ice Zoo Alexandria. Challenge your skills. If you're still learning or a little wobbly, there are Penguins to help you along.</p> <p>**COMPULSORY: Thick socks (spare socks) to wear with the skate boots. Long pants (change of long pants) for safety and comfort**</p> <p>Plus!</p> <p>Beading Fun. Make bracelets and key chains, wear them on your wrist or hang them from your bag to show all your friends.</p> 	ZONE BOWLING & LASER TAG, VILLAWOOD  <p><i>Arrive before 9.00am for this excursion, return by 3pm</i></p> <p>You asked. We listened! Compete with your friends in ten pin bowling, laser tag, break for lunch & finish off on the arcade games.</p> <p>Plus!</p> <p>Cool down with an ice block on return to the centre.</p> <p>&</p> <p>BYO electronics to chill with friends from 4.30pm- 5.15pm. Ensure your devices are labelled and fully charged as there's no charging available at the centre. Children can play downloaded games only.</p> 

WEEK 2				
Monday 22 nd April	Tuesday 23 rd April	Wednesday 24 th April	Thursday 25 th April	Friday 26 th April
<p>IN CENTRE</p> <p>SAUSAGE SIZZLE BBQ,</p> <p>Jumping Castle</p> <p>Vegetarian options available</p> <p>Enjoy a mouthwatering Halal Sausage Sizzle & Zooper Dooper lunch, Outdoors</p>  <p>Throughout the day Small Face Painting Design & Making Oobleck</p>   <p>Plus!</p> <p>An afternoon of Sports, Games and Jumping Castle Fun</p>	<p>EXCURSION</p> <p>KIDS WORLD ADVENTURE PLAYLAND & CAFÉ, BANKSTOWN</p>  <p><i>Arrive by 9.00am for this excursion, return by 3pm</i></p> <p>We're headed back to Kids World for more fun, with delicious halal chicken nuggets and hot chips or vegan spring rolls also available.</p> <p><i>Note: It is best that children wear shorts or pants on this day.</i></p> <p>Plus!</p> <p>Sand Art.</p> <p>On return to centre, relax and create your own, calming sand art whilst renewing your energy.</p> 	<p>EXCURSION</p> <p>INFLATABLE WORLD, MIRANDA</p>  <p><i>Arrive by 9.00am for this excursion, return by 3pm</i></p> <p>Get ready to bounce, climb, slide, swing, skip, jump and laugh the day away with your friends at Inflatable World. Back by popular request.</p> <p><i>Note: it is best that children wear shorts or pants on this day.</i></p> <p>Plus!</p> <p>Anzac Biscuits.</p> <p>Learn about Anzac Day and make and enjoy delicious Anzac biscuits.</p> 	<p>CENTRE CLOSED</p> <p>ANZAC DAY</p> <p>Public holiday</p>	<p>IN CENTRE</p> <p>SLIME WORKSHOP</p>  <p><i>Arrive by 9.30am for this excursion.</i></p> <p>By popular demand!</p> <p>1 ½ hr Slime Workshop</p> <p>Create scented, fluffy, soft or galaxy slime AND you take home everything you make!</p> <p><i>Note: this activity is hands-on and messy. Please dress accordingly.</i></p> <p>Plus!</p> <p>End of day movie, hot chocolate with marshmallows. Bring your favourite teddy, blanket, pillow and extra snack.</p> 

WEEK 3		
Monday 29 th April	Tuesday 30 th April	Direct Debit Payments only
IN CENTRE	Back to school	
<p>SHARPIE TIE DYE & LUNCH AT PARK</p> <p>Use Sharpies to create colour bursting tie dye like patterns on a tote bag that you will keep.</p>  <p>Plus!</p> <p>Karne St Reserve Playground</p> <p>Visit our favourite local park. Play on the playground equipment, climb the spider frames, swings and slides, play sports on the grass!</p> 	<p>Start of TERM 2</p> <p>And</p> <p>Before and After School Care today.</p>	<p>Please Note:</p> <p>RCC requires payment via Direct Debit starting Monday 1st April 2024.</p> <p>To secure your Vacation Care Bookings, please</p> <ul style="list-style-type: none"> supply your bank account details to OWINA; or email to Rashmi at Rashmi.H@riverwoodcommunity.org.au <p>From 30 June 2024, we will not accept payment via OWINA or Bank Transfers.</p> <p>Please use this opportunity to clear all accounts in arrears.</p> <p><i>With this change, we aim to reduce the administrative burden for both RCC and families.</i></p>

Information for families:

Dear Parent/ Guardians

We would like to welcome all children and parents to Riverwood Community Vacation Care and we hope that you have a wonderful time in our service.

Enrolment

- All cancellations will require **2 weeks written notice** to the booked Vacation care day. Please note staffing is organised, excursions and incursion are already paid for based on numbers booked two weeks prior to the program commencing.
- Added days may be accepted for Vacation care depending on the number of existing bookings and staff ratio on the requested days.

Fees

- **No Family will be eligible to enrol into vacation Care unless all fees (BASC and Vacation Care) are up to date INCLUDING any outstanding fees.**
- Payment option: Direct Debit ONLY

Childcare Subsidy

- Families may be eligible for Child Care Subsidy. All issues regarding these levels must be discussed with Centrelink.
<https://www.education.gov.au/ChildCarePackage>
- Families must sign their child off on the last day of care for CCS to apply. This includes the last day of the 2-week notification period.

Food/ Meals

- Children MUST bring morning tea, lunch and afternoon tea, a refillable water bottle to all in centre and excursion days unless otherwise stated on the program. Please check every day of the program activities for more information.

Arrival and Departure from centre

- All children MUST be signed IN and OUT by a parent/guardian or emergency contact when arriving/ leaving the centre.
- No child will be allowed to leave the centre with any person other than a parent/guardian or emergency contact stated on enrolment form unless they have contacted the service due to an emergency.
- On excursion days the children must be at the centre **NO LATER than 9.00am** (unless otherwise stated on the program, please ensure you have reviewed each days programmed activities for information)
- On centre days the children must be at the centre **NO LATER than 9.30am** (unless otherwise stated)
- All children MUST be picked up from the centre **NO LATER than 6.00pm** SHARP otherwise late fees will be applied.
- When Plan B (variation from program) is implemented, a message will be sent out via OWNA app and/or a note will be displayed on the service information board in the morning to inform all parents.

A late pick-up fee will be charged when children are collected from the centre after 6.00pm.

0-15minutes	\$20
15-30 minutes	\$40
30-45 minutes	\$60
45-60 minutes	\$80
\$20 for every 15 minutes after this.	

In the event parent/guardians and emergency contacts are uncontactable after 1 hour the supervisor will implement the Department of Education and Communities Abandoned Child Procedure, i.e. contact Child Protection Helpline 24 hours service on 133 627.

Behaviour management

- Unacceptable behaviour such as bullying, harassment or intimidation will not be tolerated at any time. Any child who exhibits behaviour that places the wellbeing of other children, themselves or staff at risk will be excluded from the service immediately. If centre staff, contact the parent/guardian/emergency contact requesting a pickup this must be done immediately. Educators will make every effort to manage challenging behaviours through positive behaviour management techniques; however, when this has been attempted and is unsuccessful then it is the parent's responsibility to collect the child/ren or arrange alternative arrangements.

There are several reasons where it may be necessary for a child/family to be excluded from the service. (As per our policies and procedures)

- The behaviour of the child is endangering themselves or others.
- The behavior requires extensive supervision from staff that may be to the detriment of other children in attendance of the program.
- The behavior of the child is extremely insolent, disruptive to the program, persistently non-compliant, violent / aggressive towards educators and children.
- Repeated and frequently late collection of a child by parents and carers.
- Fees are largely outstanding, consistently unpaid by parents/guardians.

If you need any clarification about the above, please do not hesitate to discuss with Educators or the Director/Nominated Supervisors.

Medication

No child will be administered medication unless a medication authorization form has been filled out and signed by the parent/guardian each day and the medication are in its original package.

Asthma, Anaphylaxis, Other Medical Conditions

All Medical conditions, Action Plans & Risk Management Plans must be discussed and given to Nominated Supervisor prior to child's start date and updated based on doctor's advice.

COVID Guidelines

- Any child or parent/family member experiencing flu like symptoms are required to have a COVID test and self-isolate until you have received a NEGATIVE result. Children are not to attend care if they are unwell or are awaiting results. Please follow the guidelines set out by NSW Health.

I Agree to read and abide by the conditions of Enrolment:

Name: _____

Signature: Date: ____/____/____

EXCURSION PERMISSION FORM (Complete and email or hand in to OSHC)

RIVERWOOD COMMUNITY CENTRE VACATION CARE

15th April 2024 till 29th April 2024

Please fill in all sections of this form

Child Name1:	Child Name 2:
Child Name 3:	Child Name 4:
Guardian 1 Name:	Contact Number:
Guardian 2 Name:	Contact Number:

EXCURSION PERMISSION FORM

- Riverwood Community Centre OOSHC Enrolment Form completed ☐ Yes ☐ No
- Do you give permission for your child/ren to be taken out of the centre for the above chosen excursions? ☐ Yes ☐ No
- I give authorised permission for educators and staff members of the education and care service to transport the child or arrange transportation of the child for the proposed activities and their corresponding locations as noted on the booking page: ☐ Yes ☐ No
- Do you give permission for your child/ren to participate in the above chosen centre activities? ☐ Yes ☐ No
- Are all details provided on the enrolment form still, correct? ☐ Yes ☐ No
(If No, please let the staff know, so you can complete update information form)
- I have read all enrolment and the important information on how to make booking and agree to abide by them. ☐ Yes ☐ No
- I have read the activities information page, which outlines information relevant to Vacation care program activities. ☐ Yes ☐ No
- I agree to my child travelling by Riverwood Community Centre vehicle/Bus or commercial transport such as private bus or public transport e.g., train.
☐ Yes ☐ No
- I agree to my child walking on the streets to and from the Centre with Riverwood Community Centre staff. ☐ Yes ☐ No
- I realise all care will be taken by staff, and I have informed my child that he /she must comply and be responsible whilst on every excursion.
☐ Yes ☐ No
- I agree to staff taking photographs of my child/ren and displaying them in-centre, uploading to OWNA ☐ Yes ☐ No

Guardian Name: _____ Guardian Signature: _____ Date: _____

Name of staff taken the booking: _____ Signature _____










BOOKING FORM (Complete and email or hand in OSHC) Signatures are compulsory part of this booking process.





Please note: **NO EMAILS ARE SENT REGARDING VACATION CARE CONFIRMATIONS; PHOTOGRAPHS OF BOOKING FORMS WILL NOT BE ACCEPTED.**


- Your booking is confirmed on submission of form and payment. Should bookings exceed capacity, you will be notified and a first-in first-booked system applies.
- Please note any incomplete forms, missing pages, missing enrolment information, missing signatures will not be processed.
- **All Vacation Care arrears and April Vacation Care fees must be paid in full in advance of attendance.**
- All bookings must be scanned PDF and sent to OOSH@riverwoodcommunity.org.au or handed in to the responsible person in charge at the OOSH centre.

Vacation Care Booking Form

15th April 2024 till 29th April 2024

Week 1	Monday 15/04/2024	Tuesday 16/04/2024	Wednesday 17/04/2024	Thursday 18/04/2024	Friday 19/04/2024
ALERT    	IN CENTRE DAY GAMES ON THE BUS  <input type="checkbox"/> \$80.00 Yes. I am booking this day Signature _____ Information: Children will board the Games Bus in groups of 25 at a time. The bus will be stationed at RCC Carpark for the duration of the Incursion. Risk Assessment completed (1:15 supervision ratio), available on request. Cupcake baking will also be available. Incursion location at RCC and RCC Car Park.	EXCURSION (60 places) Bankstown Cinemas (9.30am -2pm) <i>Children's PG Tigers Apprentice</i>  <input type="checkbox"/> \$80.00 Yes. I am booking this day Signature _____ Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North. Destination: 63 The Mall Bankstown. <i>Risk assessment conducted 1:10 supervision ratio, available on request.</i> Information: Small popcorn & water bottle included at movies. <i>Spending money optional max \$10.00</i> Karne St Reserve Playground for lunch and play afterwards. Must bring morning tea, lunch & afternoon tea snacks & re-fillable water bottle, hat.	IN CENTRE DAY FORTNITE NERF WARS  <input type="checkbox"/> \$80.00 Yes. I am booking this day Signature _____ Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North. Destination: RCC. <i>Risk assessment conducted 1:15 supervision ratio, available on request.</i> Information: Children will participate in nerf battles, shooting soft darts at each other. Protective eye wear is provided and educators and Nerf professional will supervise at all times.	EXCURSION (60 places) Ice Zoo Sydney, Alexandria (9.30am-3pm)  <input type="checkbox"/> \$80.00 Yes. I am booking this day Signature _____ Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North. Destination: 689 Gardeners Rd Alexandria. <i>Risk assessment conducted 1:10 supervision ratio, available on request.</i> Information: <i>Compulsory Venue Waiver Required to participate. Compulsory wear thick socks & long pants/shirt</i> Must bring morning tea, lunch & afternoon tea snacks & re-fillable water bottle, hat.	EXCURSION (60 places) Zone Bowling & Laser Tag Villawood (9.30am-3pm)  <input type="checkbox"/> \$80.00 Yes. I am booking this day Signature _____ Transport: Private bus hire and driver. Departing: RCC, 151 Belmore Road North. Riverwood. Destination: 824-850 Woodville Rd, Villawood NSW 2163 (02) 4063 1428 <i>Risk assessment conducted 1:10 supervision ratio, available on request.</i> Information: <i>x1 Game of ten pin bowling, x1 Laser Tag, x1 (30 min) arcade games pass card.</i>

Week 2	Monday 22/04/2024	Tuesday 23/04/2024	Wednesday 24/04/2024	Thursday 25/04/2024	Friday 26/04/2024
	<p>IN CENTRE DAY</p> <p>Sausage Sizzle and Jumping Castle Fun</p>  <p><input type="checkbox"/> \$80.00 Yes. I am booking this day Signature_____</p> <p>Information: Halal beef and chicken sausages for lunch today. *Vegan sausages available on request please advise if your child requires vegan option. *Supervised jumping castle fun today in the hall under supervision.</p> <p><i>Risk assessment conducted 1:15 supervision ratio, available at the service.</i></p> <p>Must bring own morning & afternoon tea snacks & re-fillable water bottle, hat & jumper.</p>	<p>EXCURSION (60 places)</p> <p>Kids World Adventure Playland & Café Bankstown (9.30am-3pm)</p>  <p><input type="checkbox"/> \$80.00 Yes. I am booking this day Signature_____</p> <p>Transport: Private bus hire and driver. Departing: RCC Vacation Care, 151 Belmore Road North, Riverwood Destination: Unit 3/1618 Canterbury Rd, Punchbowl NSW 2196 Contact No. (02) 9709 8946 <i>Risk assessment conducted 1:10 supervision ratio, available at the service.</i> Information: Halal Chicken Nuggets & Hot chips for lunch included today vegan spring rolls optional at request only – please advise if your child requires vegan option.</p> <p>Must have packed own morning, & afternoon tea snacks re-fillable water bottle, own sunscreen, hat & jumper.</p>	<p>IN CENTRE DAY</p> <p>Inflatable World Miranda (9.30am -3.30pm)</p>  <p><input type="checkbox"/> \$80.00 Yes. I am booking this day Signature_____</p> <p>Transport: Private bus hire and driver. Departing: Riverwood Community Centre Vacation Care, 151 Belmore Road North. Destination: Located Inside The Rec Club 8/2-4 Kumulla Rd, Miranda NSW 2228. Contact No. (02) 9525 5499 <i>Risk assessment conducted 1:15 supervision ratio, available at the service.</i></p> <p>Must have packed own morning, lunch & afternoon tea snacks re-fillable water bottle, own sunscreen, hat & jumper.</p>	<p>CENTRE CLOSED PUBLIC HOLIDAY</p>	<p>IN CENTRE DAY SLIME WORKSHOP</p>  <p><input type="checkbox"/> \$80.00 Yes. I am booking this day Signature_____</p> <p>Information: Children will engage in a hosted incursion making slime in a 1.5 hour session.</p> <p>Children will touch, create and play with slime.</p> <p>Location: RCC Vacation Care, in centre.</p> <p><i>Risk assessment conducted 1:15 supervision ratio, available at the service.</i></p> <p>Must have packed own morning, lunch & afternoon tea snacks re-fillable water bottle, own sunscreen, hat & jumper.</p>

Week 3	Monday 29 April 2024	Tuesday 30 April 2024	Direct Debit Payments only
	<p>SHARPIE TIE DYE & LUNCH AT PARK</p> <p>Children will use Sharpies to create colour bursting tie dye patterns on a tote bag that you will keep.</p>  <p>Cost ☐ \$80.00 Yes. I am booking this day Signature _____ <i>Risk assessment conducted 1:15 supervision ratio, available at the service.</i> Must have packed own morning, lunch & afternoon tea snacks re-fillable water bottle, own sunscreen, hat & jumper. Location: RCC and Karne St Reserve Playground</p>	<p>Start of TERM 2</p> <p>Back to school</p> <p>and</p> <p>Before and After School Care today.</p>	<p>Please Note:</p> <p>RCC requires payment via Direct Debit starting Monday 1st April 2024.</p> <p>To secure your Vacation Care Bookings, please</p> <ul style="list-style-type: none"> • supply your bank account details to OWNA; or email to Rashmi at Rashmi.H@riverwoodcommunity.org.au <p>From 30 June 2024, we will not accept payment via OWNA or Bank Transfers.</p> <p>Please use this opportunity to clear all accounts in arrears.</p> <p><i>With this change, we aim to reduce the administrative burden for both RCC and families.</i></p>

Note: All changes to be communicated to both OOSH@riverwoodcommunity.org.au and to Rashmi.H@riverwoodcommunity.org.au